

With a vision to contribute for institutional and professional development, **Edify International** offers services in Government Studies, Academic Excellence, Research & Innovation, Institutional Development, Professional Development, Human Resource Systems Support, and Promotion of Nepalese Indigenous Products.

Edify International announces following vacancies at the moment:

Position	Expected Candidate Profile	Duties
Program Coordinators (a few)	<ul style="list-style-type: none"> ✚ Masters degree with Management specialization ✚ Possessing project management skills ✚ Sound knowledge of financial analysis ✚ Competent in writing proposals and reports ✚ Passionate in business administration 	<ul style="list-style-type: none"> ✚ Coordinate for office management ✚ Support in writing research proposals and reports ✚ Conduct business presentations ✚ Develop new services ✚ Negotiate and contract the services
Research and Development Consultants (on project basis)	<ul style="list-style-type: none"> ✚ Possessing at least Masters degree ✚ Already handled at least 5 research projects ✚ Well-versed in computing and report writing ✚ Depth knowledge of data processing and analysis 	<ul style="list-style-type: none"> ✚ Write research proposals ✚ Negotiate proposals ✚ Lead research projects ✚ Write professional reports ✚ Promote Edify services

We are located at 400/700, Bluestar Office Complex, Thapathali. Ph: 4230583, 4230607 email: info@edifyintl.org Website: www.edifyintl.org.

There is no limitation of seats since we are looking for many people who are qualified to undertake various challenging jobs created from time to time in this newly established and fast growing organization.